

Alternative Dispute Resolution (ADR)	A non-judicial dispute resolution approach
Adjustment Amount	The dollar amount of a disallowance made to an invoice based on an exception taken by the FDIC
Amended Budget	A new budget submitted by Outside Counsel when estimates for a legal matter change
AP	Accounts Payable
Approved Date	The date a legal matter budget was authorized
Asset Book Value	The dollar value of an asset as determined by the FDIC
Asset ID	The unique tracking number used by the FDIC to identify individual assets
Asset Name	The general term used to refer to a particular asset
В	
Billing Rate	The rate at which Outside Counsel bills the FDIC, either:
	Hourly Fixed Fee Contingent Fee, or Task Order Agreement (TOA)
Bill From Date	The first date of services rendered for which a fee was incurred for the billing period represented on the law firm's invoice



Bill to Date	The last date of services rendered for which a fee was incurred for the billing period represented on the law firm's invoice
Branch Code	A three digit code used to uniquely identify various offices of a single law firm
Budget Compare Date	The date the most current approved budget was submitted; invoices are credited against this approved amount
Budget Expense Amount	That portion of a legal matter budget used to cover third-party expenses
Budget Fee Amount	That portion of a legal matter budget used to cover the charges for time expended by the law firm
Budget Package	The package which Outside Counsel submits to the FDIC for approval of the budget for a legal matter, consisting of:
	Case Plan Budget form Budget worksheet, if required or requested by the FDIC
Budget Total Amount	The combined Budget Expense Amount and Budget Fee Amount requested/approved for the legal matter
Budget Worksheet	Document to be completed by Outside Counsel detailing the number of hours and total fees and expenses allotted for each budget phase



Case Plan	A narrative description of the actions Outside Counsel intend to take to provide the legal services for which they were retained by the FDIC. Is the basis for the proposed budget.
Closed Date	The date on which a legal matter record was marked as Closed on LMIS
E	
Effective Date	The date on which an individual within a law firm was authorized to work on FDIC legal matters
Estimated Completion Date	The date on which Outside Counsel believes they will complete the work contemplated in each phase of a legal matter budget
F	
Fed ID	The law firm's Federal Tax Identification Number
Fees Billed	The dollar amount of that portion of a law firm invoice which is billed as charges for time spent by service providers of the firm, by phase, for the billing period
FIN	Financial Institution Number – The unique four digit identifier assigned by the FDIC to each failed financial institution under its supervision



Institution Name	The official name of each open or failed financial institution under the supervision of the FDIC		
Invoice package	The package which Outside Counsel submits to the FDIC in order to get paid, consisting of:		
	LIF&E Form Legal invoice Necessary Receipts Other supporting documentation (e.g., travel vouchers)		
Invoice Type	A four character code which identifies the payer of an invoice:		
	CORP = Corporate SUBS = Subsidiary LSVR = Loan Servicer PENS = Pension Fund OTHR = Other CRDT = Credit Memo		



Legal Services Agreement (LSA)	An executed agreement between the Legal Division of the FDIC and Outside Counsel for specific engagements of Outside Counsel.	
LMIS	Legal Management Information System	
LPS	Legal Payment System	
LSA Expiration Date	The date the FDIC Legal Services Agreement with the law firm will end by the terms of the agreement	



LSPAV Legal Services Payment Authorization Voucher

	M
h	

Matter Name	The case name or common reference description of		
	the	legal	matter as received from LMIS
Matter NBR	The	uniq	ue identifier assigned to a legal matter by
	LM	IIS	
Matter Type	A f	our cl	naracter code assigned to a legal matter in
	LM	IIS as	a reference to specific issues involved
Minority Code	A c	ne ch	aracter code that indicates the ethnic
	clas	ssifica	ation of a service provider of a law firm:
	A	=	Asian American
	В	=	Black American
	Η	=	Hispanic American
	I	=	Native American
	M	=	Multiple Minority
	N	=	Non-Minority
	O	=	Other Minority



NFC National Finance Center



Outside Counsel	A lawyer, law firm or law firms providing services to the FDIC. Includes all attorneys in a firm, regardless of their status or designation	
Oversight Attorney	The FDIC attorney to whom Outside Counsel report	
Overbudget Invoice	An invoice submitted by Outside Counsel for which amounts requested are not included in the budget	
P		
Per Diem Rate	An allowance rate, determined by location, for the cost of meals during travel	
Phase	Each legal matter budget and invoice is divided into stages, referred to as phases, based on the legal services to be performed	
Primary Attorney	The User ID in LPS of the attorney with oversight responsibility for the legal matter (as received from LMIS); Oversight Attorney	
Primary CERT	A field name in LPS referring to the institution responsible for the payment of legal fees and expenses, when multiple institutions are involved in one matter	
S		
Subsistence Allowances	Expenses for items such as lodging and meals	



Travel Voucher

A form, provided by the FDIC, which Outside

Counsel uses to enter travel costs



Vendor ID

The unique identifier assigned to each law firm by

FIMS